

Forms

Forms referred to in this manual may be found online at:

- Single/Sole Source Justification Form: <http://www.dfa.cornell.edu/procurement/tools-forms/forms/source-justification>
- Bid Solicitation: <http://www.dfa.cornell.edu/procurement/tools-forms/forms/bid-solicitation>
- Cornell Use of Names, Logos and Artwork on Manufactured Items Form: <https://brand.cornell.edu/>
- New York State Restricted Period Supplier Contact: <https://www.dfa.cornell.edu/procurement/tools-forms/forms/nys-supplier-contact>
- Service Provider Questionnaire: <https://www.dfa.cornell.edu/sites/default/files/service-provider-questionnaire.pdf>
- Service Provider Evaluation Worksheet: <https://www.dfa.cornell.edu/sites/default/files/service-provider-evaluation-worksheet.pdf>

Contracts for Services referred to in this manual may be found online:

Consulting Agreements:

- Independent Contractor/Consultant Agreement Form: <http://www.dfa.cornell.edu/sites/default/files/consultant-agreement.pdf>
- Amendment to Independent Contractor/Consultant Agreement: <http://www.dfa.cornell.edu/sites/default/files/consultant-amendment.pdf>
- Professional Services Agreement: <http://www.dfa.cornell.edu/sites/default/files/prof-services-agrmt.pdf>
- IT Professional Services Agreement: <http://www.dfa.cornell.edu/sites/default/files/it-prof-services-agrmt.pdf>
- Amendment to Professional Services Agreement: <http://www.dfa.cornell.edu/sites/default/files/prof-services-amendment.pdf>

Unique Contracts for Services:

- Facility and Hotel Event Management Addendum for Vendor Contract: <http://www.dfa.cornell.edu/sites/default/files/addendum-facility-contract-agreements.pdf>
- Caterer Contract: <http://www.dfa.cornell.edu/sites/default/files/caterer-contract.pdf>
- Performer and Services Provider Contract Matrix: <http://www.dfa.cornell.edu/sites/default/files/service-provider-matrix.pdf>
- Performer without Equipment Contract: <http://www.dfa.cornell.edu/sites/default/files/performer-no-equipment-contract.pdf>
- Performer with Equipment Contract: <http://www.dfa.cornell.edu/sites/default/files/performer-equipment-contract.pdf>
- Services Provider Contract: <https://www.dfa.cornell.edu/sites/default/files/services-provider-contract.pdf>
- Service Provider Contract for Graphic Design, Videography: <https://www.dfa.cornell.edu/sites/default/files/design-videography-provider-contract.pdf>
- Service Provider Contract for Writing, Editing, Indexing: <https://www.dfa.cornell.edu/sites/default/files/writing-editing-provider-contract.pdf>

Buying Manual

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- Service Provider Contract for Photographer, Artist, Illustrator:
<https://www.dfa.cornell.edu/sites/default/files/photographer-artist-provider-contract.pdf>
- Service Provider Contract for Language Translation and Interpretation (including sign language):
<https://www.dfa.cornell.edu/sites/default/files/translator-provider-contract.pdf>
- Executive Search Firm Agreement Template:
<https://www.dfa.cornell.edu/sites/default/files/search-firm-agreement.doc>