Arts and Sciences' Concert Series and Performances

Limited spend delegation

This limited spend delegation from the Senior Director of Procurement Services authorizes the representatives identified below from the Department of Music to sign contracts for concert series and performances on behalf of the University.

This delegation authorizes the Department of Performing and Media Arts to sign contracts on behalf of the University for performances at Schwartz Center.

The units will utilize the Cornell Standard Performance Agreement and process the payment via disbursement voucher. All contract modifications other than dollar value or performance date will be reviewed by the Office of General Counsel and, if appropriate, the Office of Risk Management and Insurance. Any agreements presented by a performer must be reviewed and approved by the Office of General Counsel.

Authority for the College of Arts and Sciences' concert series, performance artists, and major events up to $100,000 is granted to:

- Laurel Gilmer, Director of Events, Department of Music
- Chris Riley, Adminstrator, Department of Performing and Media Arts
- Andrew Deppen, Production Manager, Department of Performing and Media Arts

Policy Exception

The University Tax Office has consented to allow the Department of Music to engage former Cornell students or employees and disregard the service provider evaluation. This exception was approved by William D. Allen, Assistant Vice President of Tax and Financial Initiatives.

This exception to policy is granted to the Department of Music only. This exception is limited to an exemption to the service provider evaluation and requirement that the individual be paid through the University Payroll Office.